

Subject: FW: FW: Fields Auto Group – Vendor Addendum/Risk Assessment – Action Required (Kaarya)
From: "Jane Copeland" <jane@apinet.com>
Date: 6/9/23, 3:05 PM
To: <legal@mykaarma.com>
CC: "Ujj Nath" <ujj.nath@mykaarma.com>

URGENT REQUEST FOR GLB COMPLIANCE ADDENDUM AND RISK ASSESSMENT COMPLETION AS PER INSTRUCTIONS FROM UJJ

As a company which has active data exchanges in place with the Fields CDK DMS system we must have a GLB Addendum and Risk assessment in place for your company in order to be compliant with the new GLB laws. Please use the links below to use our standard form or you may choose to submit a document directly to me from your company which addresses these compliance needs.

The original request below lists all the stores where your product is used in the Addendum link.

My phone number is 512.657. 4691 if you have any questions.

**Best wishes,
Jane**

Hello,

As a valued vendor of the Fields Auto Group family of dealers, we need to ensure our vendors are in compliance with the new Federal Trade Commission's GLB Safeguards Act revisions set to go into effect on June 9th, 2023.

These revisions require us, a Dealer designated as a financial institution, to ensure our vendors are in compliance with these new guidelines. We have developed an addendum to existing Vendor Service Agreements and a Risk Assessment for this purpose. These two documents are prepopulated with the Fields Auto Group stores you provide products and services to.

A qualified individual from your company must complete and submit the Addendum and Risk Assessment. If you are not the qualified individual to complete these documents, please forward this email to that person as soon as possible.

We sincerely appreciate your attention to this request. We are committed to the security and privacy of our customers personal information and look forward to working with our vendors to ensure it remains a top priority. The unique links for your digital documents can be found below.

Vendor Addendum: <https://comserver.apinet.com/fields-compliance/?d=xnl>

Risk Assessment: <https://comserver.apinet.com/fields-compliance/risks/?d=xnl>

Please don't hesitate to reach out with any questions you have.

Sincerely,
Robert Oteri



Robert Oteri
Security Planning Team

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Fields Auto Group
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Ujj Nath
c: (310) 720-1188
"More is in vain, when less will serve!" - Sir Issac Newton

