

Subject: FW: Fields Auto Group – Vendor Addendum/Risk Assessment – Action Required
From: "Jane Copeland" <jane@apinet.com>
Date: 6/8/23, 5:55 PM
To: <Reed.wilkins@oeconnection.com>

URGENT COMPLIANCE REQUEST – FIELDS AUTO GROUP

Reed,

Despite earlier attempts to obtain a GLB Addendum and Risk Assessment from your company we have not had success. I attach our last email requesting this below. It contains the links for our GLB Addendum and Risk assessment. As a vendor which has a data exchange facility with our DMS system we have to have this compliance documentation in place by EOD tomorrow.

Please could you make this a priority? If you have any questions please feel free to call me at 512.657.4691 at your convenience.

Your prompt attention to this matter will be greatly appreciated,
Best wishes,
Jane Copeland
Fields Auto Group Security Team

From: securityplanning@apinet.com <securityplanning@apinet.com>
Sent: Friday, June 2, 2023 4:34 PM
To: ddorismond@opstrax.com; msakarwala@opstrax.com
Cc: securityplanning@apinet.com
Subject: Fields Auto Group - Vendor Addendum/Risk Assessment - Action Required
Importance: High

Hello,

As a valued vendor of the Fields Auto Group family of dealers, we need to ensure our vendors are in compliance with the new Federal Trade Commission's GLB Safeguards Act revisions set to go into effect on June 9th, 2023.

These revisions require us, a Dealer designated as a financial institution, to ensure our vendors are in compliance with these new guidelines. We have developed an addendum to existing Vendor Service Agreements and a Risk Assessment for this purpose. These two documents are prepopulated with the Fields Auto Group stores you provide products and services to.

A qualified individual from your company must complete and submit the Addendum and Risk Assessment. If you are not the qualified individual to complete these documents, please forward this email to that person as soon as possible.

We sincerely appreciate your attention to this request. We are committed to the security and privacy of our customers personal information and look forward to working with our vendors to ensure it remains a top priority. The unique links for your digital documents can be found below.

Vendor Addendum: <https://comserver.apinet.com/fields-compliance/?d=bfek>
Risk Assessment: <https://comserver.apinet.com/fields-compliance/risks/?d=bfek>

Please don't hesitate to reach out with any questions you have.

Sincerely,
Robert Oteri



Robert Oteri
Security Planning Team

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