

Subject: FW: Fields Auto Group – Vendor Addendum/Risk Assessment – Action Required
From: "Jane Copeland" <jane@apinet.com>
Date: 6/8/23, 5:47 PM
To: <jim.yanco@recallmasters.com>
CC: <scott@recallmasters.com>

URGENT GLB COMPLIANCE REQUEST FOR FIELDS AUTO GROUP

Jim,

We submitted a request for the GLB Addendum and Risk Assessment from your company and was unable to get a response. The original messages were sent to people who are no longer part of your company. As a vendor supplying services to the following Fields Group Dealerships listed below. During our security review we found CDK DMS data exchanges in place with your company. Since you interact with our DMS we must ask that you complete the GLB Addendum and Risk Assessments provided in the links below by EOD tomorrow. If you have a standard document which addresses the GLB requirements which would suffice, you may send it directly to me.

- Fields BMW Northfield
- Fields Chrysler Jeep Dodge
- Fields Land Rover Winnetka
- Fields Lexus Glenview

Please feel free to call me at 512.657.4691 if you have any questions. Please see the original request with the links below.

Thanks you for your prompt attention to this matter.

Jane Copeland

Fields Auto Group Security Team

*****ORIGINAL REQUEST*****

Hello,

As a valued vendor of the Fields Auto Group family of dealers, we need to ensure our vendors are in compliance with the new Federal Trade Commission's GLB Safeguards Act revisions set to go into effect on June 9th, 2023.

These revisions require us, a Dealer designated as a financial institution, to ensure our vendors are in compliance with these new guidelines. We have developed an addendum to existing Vendor Service Agreements and a Risk Assessment for this purpose. These two documents are prepopulated with the Fields Auto Group stores you provide products and services to.

A qualified individual from your company must complete and submit the Addendum and Risk Assessment. If you are not the qualified individual to complete these documents, please forward this email to that person as soon as possible.

We sincerely appreciate your attention to this request. We are committed to the security and privacy of our customers personal information and look forward to working with our vendors to ensure it remains a top priority. The unique links for your digital documents can be found below.

Vendor Addendum: <https://comserver.apinet.com/fields-compliance/?d=epyzf>

Risk Assessment: <https://comserver.apinet.com/fields-compliance/risks/?d=epyzf>

Please don't hesitate to reach out with any questions you have.

Sincerely,
Robert Oteri



Robert Oteri
Security Planning Team

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